



RENT SUBSIDY APPLICATION

Providing proof of income

Proof of income must be provided for the head tenant and partner, and for every person in the household 18 years old or older. For further information, refer to the Evidence Requirements Information for a Rent Subsidy Application located at the end of this form.

Privacy Notice

Tharawal Housing Aboriginal Corporation values the right and privacy of all clients. Tharawal Housing Aboriginal Corporation will not share your personal information unless required to by law or consent has been given. The information collected from you or a third party will be held by Tharawal Housing Aboriginal Corporation. Tharawal Housing Aboriginal Corporation complies with NSW privacy legislation when collecting and managing personal information. We may use your information within our organization when coordinating and planning ways to provide better service delivery. Information will only be disclosed to outside bodies when legal required to and in certain circumstance.

Your details

Client Number	<input type="text"/>	Account Number	<input type="text"/>
Title - Mr, Mrs, Ms, Miss	<input type="text"/>		
Last name or family name	<input type="text"/>		
Given name/s	<input type="text"/>		
Unit/House number	<input type="text"/>		
Street /Avenue	<input type="text"/>		
Town or Suburb	<input type="text"/>	Postcode	<input type="text"/>
Phone	<input type="text"/>	Mobile	<input type="text"/>
Email	<input type="text"/>		

Household, Income and Assets details

1. Are you a new tenant?
 - Yes
↓ go to question 3
 - No → go to next question

2. Are you completing this form because of a change to your: income, the people living in your household or any other circumstances?
 - Yes
↓ go to question 2a
 - No → go to question 3

- 2a. What has changed and when did this change start?
 - Household
↓
 - Income
↓
 - Assets
↓

Details of Change	Date of change
	DD / MM / YYYY
	DD / MM / YYYY
	DD / MM / YYYY
	DD / MM / YYYY



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3. List all people in the household

You are required to list each type of income you or your household members receive.

Attach proof of income.

Refer to the *Evidence Requirements Information for a Rent Subsidy Application* located at the end of this form.

Full Name	Date of Birth	Relationship to Tenant	Centrelink Reference Number	Income Type <small>(e.g. Wages, Newstart, Aged Pension, Child Support etc)</small>	Gross amount of income per week
	DD / MM / YYYY				
	DD / MM / YYYY				
	DD / MM / YYYY				
	DD / MM / YYYY				
	DD / MM / YYYY				
	DD / MM / YYYY				
	DD / MM / YYYY				
	DD / MM / YYYY				

4. Are you or anyone in the household operating a business?

Attach proof of income.

 Yes

↓ give details

 No

→ go to question 5

Name of Business

Australian Business Number ABN

Purpose of Business

5. Do you or anyone in the household pay child support?

 Yes

↓ give details of how much is paid each week

 No

→ go to question 6

5a. How is the child support paid?
(e.g. Child Support Agency)

6. Do you or anyone in the household own or part own ANY property including a house, unit, land or commercial property, either in Australia or overseas?

 Yes

↓ give details

 No

→ go to question 7

Full Name	Address of Property	Type of Property	Value of Property	Weekly Income from Property
			\$	\$
			\$	\$
			\$	\$



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7. Do you or anyone in the household have any savings or term deposits? Yes No → go to question 8
 ↓ give details

Account Holder	Financial Institution	BSB	Account Number	Value
				\$
				\$
				\$
				\$
				\$
				\$
				\$

8. Do you or anyone in your household have financial investments or shares? Yes No → go to question 9
 Attach proof. ↓ give details

Full Name	Investment Type	Value
		\$
		\$
		\$
		\$
		\$

9. Do you or anyone in your household have any other income? Yes No
 Attach proof. ↓ give details



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Notice and Declarations

Notice and Declarations Under the Housing Act 2001 a fine of up to \$2,200 and/or three months imprisonment applies for making a false statement or representation. Anyone who wilfully makes any false statements that result in them obtaining accommodation or other financial benefit of any kind may be refused further assistance by social housing providers or prosecuted.

Notice: Your personal information and any relevant health information provided on this form will be exchanged between social housing providers (public, community and Aboriginal housing) for the purpose of assessing your continuing eligibility for social housing and providing an appropriate service.

Declaration

- I understand the instructions given on this application form.
- To the best of my knowledge, the information provided in this application form is correct.
- I understand there are penalties for giving false or misleading information.
- I authorise the Tharawal Housing Aboriginal Corporation (THAC) to:
 - confirm information provided by me with any third party and or any such third party to provide THAC any relevant documentation or information sought by THAC when determining or supporting this application.
 - Use my personal information in order to process this application.

If you are the applying to be the additional occupant and are aged 16 years or over, sign here, once you have read and understood the declaration statements.

Full name (please print)

Signature

Date

Contact Number

Declaration from Person Assisting You

Is there another person helping you to fill out this form?

Yes that person should
→ read and sign the
declaration below No

- I filled in this form on the basis of the information the tenant gave me.
- I have read out the form and the answers to the tenant who seemed to understand them.
- I understand there are penalties for giving false or misleading information.

Full name (please print)

Signature

Date

Contact Number

Office Use Only

A photocopy of each document attached

Yes

No

Staff initials

Each photocopy signed and dated by the tenant

Yes

No

Confirmation sent to client

Yes

No

Tenant's file updated

Yes

No