



## ABSENT OF DWELLING

### Privacy Notice

Tharawal Housing Aboriginal Corporation values the right and privacy of all clients. Tharawal Housing Aboriginal Corporation will not share your personal information unless required to by law or consent has been given. The information collected from you or a third party will be held by Tharawal Housing Aboriginal Corporation. Tharawal Housing Aboriginal Corporation complies with NSW privacy legislation when collecting and managing personal information. We may use your information within our organization when coordinating and planning ways to provide better service delivery. Information will only be disclosed to outside bodies when legal required to and in certain circumstance.

<b>Declaration I, the tenant (provide full details)</b>	Title - Mr, Mrs, Ms, Miss	<input type="text"/>	Property ID	<input type="text"/>
	Last name or family name	<input type="text"/>		
	Given name/s	<input type="text"/>		
Of (residential address)	Unit/House number	<input type="text"/>	Street /Avenue	<input type="text"/>
	Town or Suburb	<input type="text"/>	Postcode	<input type="text"/>
	Phone	<input type="text"/>	Mobile	<input type="text"/>
	Email	<input type="text"/>		

<b>Do hereby appoint (please print full name)</b>	Title - Mr, Mrs, Ms, Miss	<input type="text"/>		
	Last name or family name	<input type="text"/>		
	Given name/s	<input type="text"/>		
Of (residential address)	Unit/House number	<input type="text"/>	Street /Avenue	<input type="text"/>
	Town or Suburb	<input type="text"/>	Postcode	<input type="text"/>
	Phone	<input type="text"/>	Mobile	<input type="text"/>
	Email	<input type="text"/>		
	Date of Birth	<input type="text" value="DD / MM / YYYY"/>		

### As my agent during my absence from the dwelling

	From (date)	<input type="text" value="DD / MM / YYYY"/>		
	To (date)	<input type="text" value="DD / MM / YYYY"/>		
	Reason for absence from dwelling	<input type="text"/>		
Address of tenant while absent from property (maximum of 26 weeks)	Unit/House number	<input type="text"/>	Street /Avenue	<input type="text"/>
	Town or Suburb	<input type="text"/>	Postcode	<input type="text"/>
	Phone	<input type="text"/>	Mobile	<input type="text"/>
	Email	<input type="text"/>		

I have authorised my agent to accept service of any notices which may be given to me as a tenant under the Tenancy Agreement, or under the Residential Tenancies Act 2010.

Signature of Tenant  Date

I acknowledge that I have been authorised as stated before.

Signature of Agent  Date

### Office Use Only

Approved letter (agent) sent  Approved letter (tenant) sent  Declined letter sent

Name of THAC Officer (please print)

Signature of Tenant

Date



## ABSENT OF DWELLING

I acknowledge that I have been authorised as stated before.

Signature of Agent

Date

### Office Use Only

Approved letter (agent) sent

Approved letter (tenant) sent

Declined letter sent

Name of THAC Officer (please print)

Signature of Tenant

Date